Woking College
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GU22 9DL

Woking College

August 2024

Results Day & Post Result Services

Dear Students,

As A Level/L3 Vocational results week approaches we thought it would be a timely opportunity to remind you of how to check your results and how to request post results services (e.g. review of marking etc.).

Thursday 15th August 2024

Your A level and Level 3 Vocational results will be available on **Portal* from 8am** on **Thursday 15th August**. Senior members of staff will also be available on results day between **8.30am and 12:30pm in the B Building** to provide advice and guidance. If you are away and unable to access your results on Portal, you can provide a written authorisation to a friend or family member who will be able to collect them on your behalf.

Do join us from **9:30-11:30am in the Quad** for non-alcoholic fizz, pastries and music to celebrate your results. Please can you respond to the invite via this Microsoft Form https://forms.office.com/e/88ZRD2EKhL so we have some indication of numbers on the day.

*For guidance on how to access results from Portal please see guidance slide below

Post Results

If, following the receiving of results, you wish to speak to someone, members of the Senior Leadership Team* will be available from **10am-12pm in B Building** every day from **Friday 16th – Weds 21st August**. The Exams team will also be available to take applications and payment of any post results services (e.g. review of marking etc.). Most Post Results services have a fee which is charged by the Awarding Exam Organisation and is payable by the candidate. For further details on Post-Results Services, prices and deadlines see below.

*Please be aware that SLT will not be able to provide subject/paper specific advice.

Accessing exam results from home
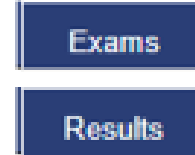
1. *Using Google Chrome only.*

2. *Access woking.ac.uk Scroll to bottom of homepage.*

3. *Click on Portal Access at Home (PLEASE USE CHROME ONLY)*

4. *Click on the second menu icon (two blue silhouettes) and choose 'My details'*

5. Exams Results

Choose 'Exams', which presents some more tabs. Choose 'Results'.

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Post Results Services

Most Post Results services have a fee which is charged by the Awarding Exam Organisation and is payable by the candidate. Candidates must be aware that their grade could go down, go up or stay the same as part of exam board checks.

Review of Marking (Service 2)

This is **not a remark**, instead it is a post-results review of the original marking to ensure that the mark scheme has been applied correctly.

A marking error can occur because of:

- An administrative error;
- A failure to apply the mark scheme where a task has only a "right" or "wrong" answer;
- An unreasonable exercise of academic judgement.

The awarding body will train its reviewers to conduct reviews of marking accurately and consistently. Reviewers **WILL NOT** re-mark the script. They will only act to correct any errors identified in the original marking.

This service will include:

- The clerical re-checks detailed in Service 1
- A review of marking as described above.

Priority Review of Marking – *where a university place is pending* (Priority Service 2)

This service is available for externally assessed components for A Level specifications only.

This is a **priority** review of marking. All processes detailed above for the *Review of Marking (Service 2)* will take place in a shorter timescale to assist where a university place is pending. Again this is **not a remark**, instead it is a review of the original marking.

Important: Awarding bodies strongly advise candidates to inform their university choices that a review of results has been requested. By informing them, they may be able to keep the candidate's place open until the review has been completed.

An awarding body **WILL NOT** inform UCAS or others that a review of marking has been requested. However, it will advise UCAS of any grade change arising from a review.

ATS – Access to Scripts

Centres (on behalf of candidates) may request copies of scripts to support reviews of marking.

College Administration fee for Access to Scripts service.

Woking College finance team have set administration fees for requesting and printing the exam scripts. These fees are to cover the time spent and additional workload of dealing with these requests. Details of the fees are in the Post Results Services document which is located below.

Other services

Service 1 – Clerical Re-Check (included as part of Review of Marking)

This service includes the following checks:

- That all parts of the script have been marked;
- The totalling of marks;
- The recording of marks.

Results Summer 2024
Key Dates and Deadlines

Key Date	Service	Exam Board	Qualification type	Fees per paper
Thursday 15th August 2024	A Level/Level 3 Results issued			
Thursday 22nd August 2024	Last date for requesting **Priority** Review of Marking (University Place pending)	AQA	A Level & Level 3	£58
		Pearson/Edexcel	A Level & Level 3	£62
		OCR*	A Level & Level 3	£76
		WJEC	A Level & Level 3	£55
		CACHE	Level 3	£49
Thursday 22nd August 2024	GCSE/Level 2 Results issued			
Thursday 29th August 2024	Last date for requesting a **Priority** copy of script to support Review of Marking	AQA	A Level & Level 3	£11 Admin fee*
		Pearson/Edexcel	A Level & Level 3	£11 Admin fee*
		OCR	A Level & Level 3	£11 Admin fee*
		WJEC	A Level & Level 3	£11 Admin fee*
		CACHE	Level 3	£16
Thursday 29th August 2024	Last date for requesting **Priority** Review of Marking (University Place pending)	Pearson/Edexcel	GCSE	£54
Friday 20th September 2024	Last date for requesting a Review of Marking	AQA	A Level & Level 3	£49
		AQA	GCSE	£42
		Pearson/Edexcel	A Level & Level 3	£55
		Pearson/Edexcel	GCSE/Level 2 & Level 3	£47
		OCR**	A level & Level 2 & Level 3	£62
		WJEC	A Level & Level 3	£46
		CACHE	Level 3	£49
Thursday 26th September 2024	Last date for requesting an original script	AQA	All Qualifications	£11 Admin fee*
		Pearson/Edexcel***	All Qualifications	£11 Admin fee*
		OCR	All Qualifications	£11 Admin fee*
		WJEC	All Qualifications	£11 Admin fee*
		CACHE	Level 3	£13

OCR* requesting a **Priority** Review of Marking with a copy of reviewed script is £92.

OCR** requesting a Review of Marking with a copy of reviewed script is £78

Pearson/Edexcel*** requesting a photocopy of script after Review of Marking has taken place is £14