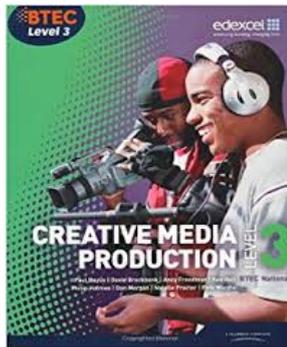


## BTEC Creative Media Production Level 3 (Television and Film)



**Transition work 2020**

**Name:**

## Introduction: What is BTEC Creative Media?

BTEC Creative Media is a predominately practical course which will enable you to develop the practical skills required for a career in the media/film industry e.g. camera and editing skills. The course consists of a series of assignments which simulate real life media projects e.g. being commissioned to create an advert for television. You will be required to research, plan and create specific media products. The course is assessed through 100% coursework.

<p>WEEK 1</p> <p>Objective: To write a report about Woking College with particular emphasis on their media department</p>	<p>Writing a Report on Woking College and the Media Department (1000 words)</p> <p>Activities:</p> <ol style="list-style-type: none"><li>1. You need to make notes about WOKING COLLEGE and its Media Department. Think about where the college is, who attends the College (age group and number of young people), the subjects taught there, especially within the media department, find out about the buildings and facilities available (particular in the media department).</li><li>2. Create a mind map to initially collect and present your ideas, this can include relevant images from Google / the College prospectus.</li><li>3. Organise your mind map/notes into a plan – remember there is no requirement to write full sentences in a plan, bullet point phrases are fine. You need notes to cover: a topic title, an introduction paragraph, 3 paragraphs of information/facts, and a summative paragraph.</li><li>4. Prepare the layout of your report. Remember to include space for a topic title, introduction paragraph, 3 paragraphs with sub headings, and summary of key points. See template example below.</li><li>5. Write up your report. Remember to use formal and technical language. Don't forget that correct spelling, grammar and punctuation is important.</li><li>7. Re-read your report. Edit your work: check your spellings and punctuation. Do all of your sentences make sense? Have you included plenty of information? Is your factual information accurate?</li><li>8. Finally check the word count, you should aim for approximately 1000 words</li></ol> <p><b>Title</b></p> <p><b>Introduction</b></p>
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	<p><b>Location of College and Students Attending</b></p> <p><b>Subjects taught at the college, esp. within Media</b></p> <p><b>Buildings and Facilities available, esp. within Media</b></p> <p><b>Summary of Main Points</b></p>
<p>Week 2</p> <p>Task 1</p> <p>Objective: To research the stages of film/TV production and record findings.</p>	<p>Research the three <b>key</b> stages of film and TV production (pre-production, production and post production). For each stage write a brief outline of the key tasks involved and state who completes them, e.g. for pre-production, sourcing locations which would be done by a location's manager.</p> <p>I would recommend that you set this out as three mind maps (you can use a report format if you prefer) with the stage name, e.g. pre-production, in the middle then the tasks, a short outline of the tasks and who completes them as branches off from the centre. <b>(word count 400-500 total)</b></p> <div style="text-align: center; margin-top: 20px;"> <p>Pre-production                  Production                  Post-production</p> </div>

Task 2 Objective:  
To research key roles within the film/TV industry and describe findings in the form of a job description.

Select **three** job roles within the film or TV industry to research e.g. Director and then write a job profile for them: The job description should include:  
- personal qualities and skills needed e.g. strong leadership skills, good knowledge of editing software.  
- a description of what the role involves (*see job profile link below*) **(word count 150-250 per profile) (use the helpful links on the next page to help you research)**

**Helpful links:**

<https://extracuts.com/3-stages-of-film-production/> - stages of production

<https://www.centralcasting.com/three-stages-of-film-production/> - stages of production

<http://www.listeninglistening.com/uploads/6/4/4/8/6448263/crew-roles-and-departments-guide.pdf> - job roles –

<https://www.allaboutcareers.com/careers/job-profile/film-director> - examples of job profiles

<https://www.screenskills.com/careers/job-profiles/film-and-tv-drama/> - job profiles

**Further research into the course:**

[https://www.youtube.com/channel/UC\\_kpCTEWrDXM6TXlywkSwDg](https://www.youtube.com/channel/UC_kpCTEWrDXM6TXlywkSwDg) : Terry Wilks (HOD)  
**YouTube channel with examples of previous students work**

**What extra can I do before starting the course?**

Watch a wide range of media products (challenge yourself to watch things you would not normally choose to) & keep a log what did you enjoy/not enjoy about them?

Watch any documentaries /YouTube clips on how media products are produced

We'd like you to bring your completed tasks below to enrolment in August, but if you'd like to get in touch about the tasks, get some feedback or find out more about the course, please email the Head of Department, Terry Wilks at [twi@woking.ac.uk](mailto:twi@woking.ac.uk)

I hope you enjoy completing the tasks, good luck!