

Dear Level 2 students, parents and carers

I am writing today to try to allay, as far as I can, anxieties you will inevitably have in respect to the grading of examinations this summer.

I cannot give any updates regarding the BTEC/CTEC grading process, as that has not yet been given to us, students should therefore continue to work on their assignments until and unless guidance suggests otherwise, we will forward this to you in due course.

As you already know, there will be no examinations held this summer. We will submit grades to the exam boards based on the fullest range of evidence available to us, but there is no requirement for the College to set further work for students and GCSE coursework not submitted at this point does not need to be completed.

We will put forward the fairest and most positive Centre Assessed Grades to the examination boards that we can, these will be based on a full range of evidence; you can trust us to assess and moderate decisions with the greatest care. *Please note that we are not permitted to reveal the grades we have submitted to examination boards to students or parents.*

The final grade is determined by the examination boards. They will assess the Centre Assessed Grades and compare those with the national and College profile from previous years before reaching a final decision on grades which will be awarded, we are told, by the end of July. Woking College has had a brilliant record of examination success over recent years and we see no reason why the current set of students would not achieve grades at least in line with the results of recent year-groups.

Students should note that the final grades awarded will have exactly the same status as those grades awarded in previous years.

We do not yet know the procedure for appeals should students not be satisfied with the grade awarded, we hope this will be clarified shortly. Neither do we know about the exact timings or structure of the examinations to be held at some point in the autumn of this year and summer of 2021 for students who wish to try and raise their grade; we will pass this information on to you once it is known.

We are here to support you all over the next few months; after the Easter break Sarah Williams our Head of Careers can be contacted at swi@woking.ac.uk and students should continue to use the contacts they have at College should they need any other help or guidance.

Students should use the next few months profitably, learning new skills that will support them when they eventually leave home and, for those students staying on next year working on the preparation work which we will be sending you next term alongside full details of the re-enrolment process.

I do hope that the above helps you to understand the current position, I will keep you updated as we get any further clarity on any of the above.

With the very best wishes

Brett Freeman

Principal